



The Fire Brigades Union is a public sector Union which represents Firefighters and Emergency Fire Control staff all over the United Kingdom.

We are a political organisation affiliated to the Trade Union Congress (TUC).

FBU Union Learning Fund (ULF) Project Manager

**Based at FBU Learning Centre, Northumberland FRS HQ or agreed office
Maximum Salary / Re-imbursement up to £29,054 + non-pensionable allowance**

A position of 'FBU ULF National Project Manager' is available for a period of twelve months from 1st April 2015 until March 31st 2016. This will be a demanding role with the opportunity to take the union forward in the organisation and provision of Union Learning opportunities for FBU members, FRS staff, Family and Friends.

You will:

- Have responsibility for ensuring that the FBU ULF Project is delivered on time and meets agreed contractual outcomes.
- That the Project is delivered within budget and meets the auditable arrangements of the ULF and Unionlearn.
- Lead a National Project Team and be responsible for the organisation and working arrangements of Project Support Organisers.
- Work alongside the FBU National Learning Centre Manager to maintain its Skills Funding Agency Approved Provider status.
- Recruit Union Learning Representatives and Learning Champions and develop those currently in place.
- Co-ordinate with Regional Education and Learning Organisers (RELO's) and offer advice and guidance on the setting up of appropriate committees to meet union policy in relation to Union Learning.
- Work under the office of the appropriate National Officer and be a member of the FBU ULF Project / Union Learning Committee.
- Attend ULF Project Manager meetings and
- You will build links and understanding with FBU officials, FRS managers, Unionlearn, Government, Learning Providers and other agencies in the development of working partnerships.

This is an opportunity to promote the FBU's commitment of providing another key service for its members and enhance its role with the affiliated unions of the TUC.

You will possess the following;

- Excellent knowledge and understanding of the FBU Union Learning agenda, FBU Union Learning policies, Unionlearn Learning Centres and FBU TU Education
- Experience of working with FBU officials and an understanding of Trade Unions
- Experience of working within a union learning project environment, the delivery of lifelong learning opportunities and understanding of the Government's objectives in Skills and Lifelong Learning
- Understanding of Unionlearn / ULF organisation and role in the Union Learning Agenda
- An enthusiasm to deliver the Union Learning Agenda in the FRS through the FBU
- Commitment to Equality and Diversity Issues
- The ability to lead and work within a team and on your own initiative to meet the requirements of the FBU and ULF contractual requirements

If you feel you are able to meet the above requirements, then we will be happy to hear from you.

Applicants should write or E-mail their interest in the post, outlining any previous ULF experience and how they meet the person specification (as attached) marking it Private & Confidential to:

Sean Starbuck, FBU National Officer

**Fire Brigades Union, Bradley House, 68 Coombe Road,
Kingston-upon-Thames, Surrey, KT2 7AE
Tel: 0208 541 1765 Email: sean.starbuck@fbu.org.uk**

Closing Date: Friday 20th February 2015

Short-listed applicants will be invited to attend an interview